



FALCONS
RUGBY LEAGUE SUNSHINE COAST

Sunshine Coast/Gympie Rugby Football League Ltd

PO Box 1244

BUDDINA QLD 4575

ABN: 80 010 017 777

Notice of 2023 SCGRL Annual General Meeting

Dear Member,

This notice is to advise that the details of the 2023 Annual General Meeting of Sunshine Coast Gympie Rugby Football League Limited is as follows:

Date: Wednesday, 8th November 2023

Time: 7.30pm

Venue: The Shed, Banana Bender Pub, PALMVIEW

Agenda:

1. Meeting open, attendance and apologies
2. Minutes of the previous Annual General Meeting held Wednesday, 9 November 2022
3. Business arising from Minutes of previous Annual General Meeting
4. Receiving reports:
 - 4.1 President
 - 4.2 QRL Operations
 - 4.3 Referee's Association
 - 4.4 Junior Rugby League
5. Treasurer's report, Company financial statement and Audit report
6. Election of Elected Directors
7. Awarding of Life Membership
8. Appointment of Auditor and Bank Signatories
9. Appointment of Patrons
10. Refund of expenses
11. Other business pertaining to the AGM only
12. Meeting close



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Please note:

1. Minutes of the 2022 Annual General Meeting attached.
2. Board Nomination Form attached:
 - Nominations close on 9am Friday, 27 October 2023
 - List of nominations will be distributed to clubs at least 7 days prior to the AGM.
3. The AGM will be conducted in accordance with the Constitution as adopted by Special Resolution on 6 August 2018, with your attention drawn to the following:
 - *Section 3: Membership: 3.1.1 – Classes of membership (a) – specifies voting rights*
 - *Section 5: Board: 5.2 – Electing directors – 5.2.1, 5.2.2, 5.2.3 and 5.2.4*
 - *Section 6: Meeting of members: 6.1 – Annual general meetings – 6.1.1 and 6.1.2*
4. To be eligible to vote, clubs with any outstanding invoices must make payment at least 7 days prior to the AGM. Separate notices will be issued to clubs concerned.

Honnie Higgins

Company Secretary

SCGRFL Ltd. Constitution

Please note Classes of Membership:

3.1 The membership of the company consists of the following classes:

- ii. each member club, which has no team currently competing in the highest grade of competition managed by the company, shall be entitled to nominate one delegate to act as the representative of the member club;
- iii. each member club, which has at least one team currently competing in the highest grade of competition managed by the company, shall be entitled to nominate two delegates to act as representatives of the member club;

Please note the following for the Election of Directors and Casual Vacancies:

5.1 Membership of the board:

5.1.1 The board of the company comprises a minimum of three and a maximum of five elected directors, of whom one holds the position of president, another of whom holds the position of treasurer and any other directors that the delegates elect at a general meeting.

5.1.2 The board may also comprise up to two appointed directors, who are appointed by the board.

5.1.3 At each annual general meeting of the company, the elected directors must retire from office, but are eligible, on nomination, for re-election.

5.1.4 At each annual general meeting of the company, appointed directors must retire from office, but are eligible for re-appointment following the annual general meeting.

5.2.1 (e) If there is only one candidate for a position, the candidate is declared elected if approved by a majority of delegates present and voting. If the candidate is not approved, a casual vacancy is deemed to have occurred in the position;

(f) If there are no candidates nominated for a position, a casual vacancy is deemed to have occurred in the position.

5.4 Vacancies on the board:

5.4.1 If a casual vacancy occurs on the board, in either an elected director or appointed director position, the continuing directors may appoint another person to fill the vacancy until the next annual general meeting.

5.4.2 With the exception of the positions of president and treasurer, the continuing directors may act despite a casual vacancy on the board.

Please note the following for the Awarding of Life Membership:

3.1.1 d. life:

- i. life members must be at least 18 years of age and support the constitution, bylaws, and codes of conduct of the company;
- ii. life membership is open to people who have rendered extraordinary and meritorious service to the company for an extended period;
- iii. any delegate or director may recommend to the board a nominee for election as a life member;
- iv. recommendations for life membership must be in writing, signed by the delegate(s) and/or director(s) making the recommendation and received by the company secretary no less than 14 days prior to an annual general meeting;
- v. on the board's approval of the recommendation, the board will propose the nominee for election as a life member at the annual general meeting;
- vi. the board may propose any other nominee for election as a life member at an annual general meeting;
- vii. life members must be elected by the passing of a special resolution; (REQUIRES A 75% MAJORITY)
- viii. only one life member may be elected to life membership at any annual general meeting;

2024 Sunshine Coast / Gympie Rugby Football League Ltd Board Nomination Form

Note: Board nomination forms must be completed and returned to secretary@falcons.com.au by no later than **9am Friday, 27 October 2023**.

Details of all nominations will be made available to members at least seven days prior to the AGM.

Nomination for the position of:	<input type="checkbox"/> President	<input type="checkbox"/> Treasurer
	<input type="checkbox"/> Director (up to three Directors will be elected)	
Name of candidate for position:		

CANDIDATE'S DECLARATION:

- As a candidate for the position selected above, I do hereby solemnly declare that I am eligible to be elected as a member of the board;
- I declare that I will promptly inform the company should I become ineligible to be a member of the board at any time during my term in office;
- I declare that I have no conflicts of interest or that I have declared all of my conflicts of interest arising as a result of my membership of the board (see below) and that I will promptly inform the company should any new conflict of interest arise;
- I understand my responsibilities and obligations as a member of the board, and will use my best endeavours to fulfil those responsibilities and obligations at all times;
- I understand that I may include a statement of up to 50 words relating to my experience and qualifications to be a member of the board of Sunshine Coast / Gympie Rugby Football League Ltd and that the absence of a statement from me will not affect the publication of acceptable statements from other candidates;
- I declare that I will abide by the company's constitution, bylaws, and codes of conduct at all times.

Signature of **candidate**:

Date:

DETAILS OF DELEGATES MAKING AND SECONDING THE NOMINATION:

Name of delegate making nomination (**nominator**):
Name of delegate seconding nomination (**seconder**):

Signature of **nominator**:

Signature of **seconder**:

Nominators and **seconder's** member club or member association:

Date:

CANDIDATE'S STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The candidate may include a statement of up to a maximum of 50 words relating to his or her experience and qualifications to be a member of the board of Sunshine Coast / Gympie Rugby Football League Ltd. Any words over the 50-word limit may not be published.

*If the statement is in a form acceptable to the board, and is received no later than **9am Friday, 76 October 2023**, it will be made available to members at least seven days prior to the AGM.*

A candidate is not obliged to provide a statement, but the absence of a statement from one candidate will not affect the publication of acceptable statements from other candidates.

Maximum 50 words:

DECLARATION OF INTERESTS:

I declare the following interests (if any):